



PURPOSE:

- The Instructional Coach is a highly qualified teacher who utilizes research-based practices and programs to increase student achievement. They will engage in the delivery of professional development, including observing teachers, coaching and modeling instructional and assessment strategies, and providing feedback that ensures effective instruction and student learning.

REPORTS TO:

- Building Administrator

QUALIFICATIONS:

- Hold a current Oregon Teaching Certificate with proper endorsement(s) in the subject matter and grade level assigned.
- Demonstrated ability in leadership and communication skills and successful experience in dealing with professional staff.
- Maintain a valid Oregon Driver’s License and personal transportation.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Support school improvement goals, staff development planning, preparation and presentation, interpretation and analysis of student achievement data and curriculum development and implementation related to effective student achievement.
- Maintain satisfactory attendance and punctuality.
- Ability to work cooperatively with staff, students and the public.
- Provide for the health and safety of students in all school settings.
- Be familiar with and adhere to all relevant Board policies and administrative regulations, TSPC standards, building rules, and applicable state and federal law

PHYSICAL REQUIREMENTS:

- Stamina for eight hours of student instruction and supervision. an 8-hour day
- Use of hands for repetitive motions, such as writing and typing.
- Standing/walking: 3-6 hours/day
- Sitting: 2-4 hours/day
- Occasional physical interaction with students, as provided by law and to ensure the physical safety of the student and/or others.
- Occasional bending, kneeling, squatting, climbing of stairs or ladders.
- Lifting/carrying: up to 40 lbs.

GENERAL RESPONSIBILITIES:

- Positive communication and collaboration skills with students, staff and community.
- Achieves and maintains satisfactory levels of performance, as described in the District and school evaluation policies and procedures and as communicated by the administration.
- Responds in a cooperative and positive manner to supervision and direction.
- Ability to use a variety of tools including but not limited to software applications, hardware, statistical models and other tools.
- Develop and maintain positive, appropriate professional relationships with students and recognize necessary boundaries in interacting with students.
- Compile, disaggregate and organize databases of student achievement and learning information.
- Model personal behaviors of honesty, fairness, courtesy, consideration and good citizenship.
- Achieves professional growth as directed by the District and through consultation with District support staff and attendance at building and District in-service meetings and approved workshops and classes.
- Perform other duties as assigned by supervisor

RATE OF PAY:

As per collective bargaining agreement

This position description is intended to provide an overview of the requirements of the position. As such, it is not necessarily all inclusive and the position may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein.

Employee Signature: _____ Date _____